



STALLHOLDER APPLICATION FORM

When
Sunday 19 August 2018
10am – 2pm

Where
The Grand Dining Room
The Carrington Hotel
15-47 Katoomba Street, Katoomba

IMPORTANT
• Public Liability Insurance is compulsory for stallholders and must be current at the date of The Love Affair.
• Please send your completed Application Form and a copy of your current Insurance Policy. Once your application has been processed and approved, we will send our banking details for your payment.
• You must agree to the Blue Mountains Love Terms & Conditions and sign this form.

Your Name:

Business Name:

Postal address:

.....Postcode

Primary phone number:Email:

Website:

Facebook:Instagram:

Number of stall spaces required:

Do you require power ? If yes, how much and what will you be plugging in:

PLEASE NOTE: All electrical items must have been tested and tagged by a qualified electrician.

Stallholder fees (excluding GST)
• Trestle table space – 1.8 metres \$250
(Includes one trestle table and one chair)
• Outdoor space \$150
(For wedding cars/buses)



THE LOVE AFFAIR – TERMS & CONDITIONS AS AT JANUARY 2018

BLUE MOUNTAINS LOVE ABN: 93 828 170 962

It is the responsibility of all stallholders to read this carefully before sending an application. Submitting an application implies that you have read and accepted all Terms & Conditions.

If you wish to participate in The Love Affair, please complete the Application Form and return it by Friday 1st June 2018, together with your insurance documents, to:

Email: lisa@justpressed.com.au

CONTACT

Lisa Doust – 0400 176 005
lisa@justpressed.com.au

TIME

• All set up must be done on the day and full instruction will be provided in advance of the event. Bump in is 8.00am and bump out is 3.00pm. Trading is strictly from 10.00am until 2.00pm.

STALLS & ALLOCATION

- Stallholders must be set up by 9.30am on the day.
- Stallholders running late or are unable to attend must contact Lisa Doust by 8.00am on the day.
- Stallholders may not swap stall locations or set up outside the stall areas.
- Public access ways must be kept clear and open at all times.
- General rubbish bins will be provided the day but all non-recyclable or non-compostable waste must be taken away. No rubbish is to be left on the premises.

BOOKINGS & PAYMENT

- Stallholders must read the Terms and Conditions and complete and submit the Application Form.
- Please do not send payment until your application has been approved. Once approved you will be sent an invoice with EFT/cheque details, and full payment must be made by the due date on your invoice. Stall fees are exclusive of GST.
- Stall allocations and an accompanying map of stall locations will be issued closer to the date.

CANCELLATION POLICY

• If you cancel your booking before 31 July 2018, a reimbursement minus a \$50 administration fee will apply. Cancellations after 31 July 2018 will not be reimbursed.

INSURANCE

- Public Liability Insurance of \$10 million is compulsory for all stallholders and must be current at the date of The Love Affair.
- Stallholders must provide a current Insurance Policy Certificate showing the insurer, limit of liability and expiry date.

DISCLAIMER

- Information and conditions contained herein form part of the Application for Stall Spaces and signature on the application form implies acceptance of these details.
- Neither Blue Mountains Love nor The Carrington Hotel accept responsibility for any damage that is caused to any person or property by reason of any activity of The Love Affair. Blue Mountains Love requires stallholders to arrange their own Public Liability Insurance.
- Stallholders agree to release Blue Mountains Love, The Carrington Hotel and any of their officers from any right, claim or remedy which they have or may have by reason of any connection with the conduct of The Love Affair.

I agree to accept and abide by all the TERMS & CONDITIONS related to 'The Love Affair' Wedding Market and to accept full responsibility for the goods and services sold and the manner in which my stall is conducted.

Signed: Date: